

Continuum of Care Board Meeting

Date: November 1, 2017

Time: 8:30 AM

Location: Schmieding Center (Springdale)

Board Members Present: John Gallagher, Cari Bogulski, Debbie Martin, Karen Slater, Joy Shirley, Angela Belford, Chad Pues, Jessica Andrews, John Cloyed, Greg Chambers

Board Members Absent: Harvey McCone, Teresa Mills, Yolanda Fields, Layza Lopez-Love, Ray Carson

Guests: Melissa Terry (Fayetteville Housing Authority)

Call to Order: 8:38 AM

Minutes of 10/4/2017 Board Meeting Approved (Tabled)

- **(1) Motion to approve 10/4/2017 board meeting minutes**
 - Tabled until August or October minutes have been approved

Committee Reports

Treasurer's Report (Chad Pues) – 8:42 AM

- Balances
 - October 1: \$15,814.87
 - October 31: \$15,139.87
 - Have nearly reconciled last 3 years into QuickBooks
- Difference of \$675
 - Premiums for D&O liability insurance
 - Farmer's agent local in Springdale
 - Got 4 quotes and this was the lowest
- Discussion of membership dues
 - Formalizing the time period of membership and when dues are due for the following year
 - Future
 - More clearly define different tiers of membership dues
 - Latest by-laws
 - No definition of those tiers
 - Only said that member organizations should have 1 vote, but that doesn't define who and what is included in that
 - Decided that Budget and Resource committee would make a recommendation first, then send to Governance to incorporate into By-Laws
- Chad plans to recruit for the Budget & Resource committee in our General Meeting

- Went to the mailbox
 - Got a letter from the IRS saying we haven't filed for 2016
 - Next week: I need to call the IRS and see...
 - You said we haven't filed since 2016, I'm curious about years before that

Statewide HMIS Committee Report (Angela Belford) – 8:51 AM

- Angela Belford
 - New contract due by April with either Bowman Systems or new HMIS provider
 - Discussed with Hark the April time frame
 - They said that's perfect
 - Gives them plenty of time to get things moved over
 - Next Thursday I have to go to Little Rock for CoC Summit
- Angela Belford
 - 4 of the 6 CoCs in the state want to stay with Bowman Systems

Collaborative Applicant Report (Debbie Martin) – 8:54 AM

- Got an email from HUD
 - They are missing a consolidate plan report for a renewal project, I think it's for Havenwood, the problem is that Bentonville doesn't have a consolidated plan

Coordinated Entry Committee Report (Cari Bogulski) – 8:58 AM

- Cari Bogulski
 - Wednesday, October 25: Housing Provider Meeting
 - 11 agencies represented
 - Discussed what we are doing in Coordinated Entry
 - How to house people effectively as a community
 - Thursday, October 26: HOPE 17 Event
 - 10 additional clients assessed and entered onto the By-Name List
 - TOMORROW: Thursday, November 2: Next CEC Meeting
 - 9:00 AM – 10:30 AM at Mercy Behavioral Health (515 Enterprise Dr, Lowell, AR 72745)
- Debbie Martin
 - Policies and Procedures are in process
- Angela Belford
 - We have a conference call Friday with HUD TA related to Coordinated Entry
 - Jessica, Cari, Debbie, and Angela are on that call

Strategic Planning Committee Report (Angela Belford) – 9:04 AM

- Angela Belford
 - Set the guiding principles
 - We believe that homelessness is a solvable problem
 - Our approach is rooted in a "Housing First" philosophy

- We work in a regional partnership with our community to achieve our strategic goals and objectives
 - Our work is centered around the needs of the diverse individuals and families we serve, and we provide inclusive and respectful services to support them
 - We advocate for housing options that are affordable, safe, adequate, and accessible, connecting people with community
 - We are fiscally responsible and transparent
 - We are focused on outcome-based results that create sustainable impact
- We want one page that explains our objectives, what we do, etc.
- **(2) Motion to accept the guiding principles written by the Strategic Planning Committee**
 - John Cloyd motions to accept
 - John Gallagher seconds
 - All “aye”
 - Motion passes
- We’re nailing down vision statement, to decide on words that matter to people
- Next on the Strategic Planning committee agenda is job description for CoC staff position

Governance Committee Report (Joy Shirley) – 9:07 AM

- Joy Shirley
 - John Gallagher, Teresa Mills and Joy Shirley serve on the committee
 - Teresa sent an email yesterday with some attachments
 - We need to give her feedback by the day after Thanksgiving
 - As a group, we are consuming current documents, reviewing best practice documents
 - By late November, schedule conference call to discuss

New Business

Nominations for New Board Members

- Cynthia Cochran from Restoration Village
- **(3) Motion to appoint Cynthia Cochran as CoC Board Member**
 - Karen Slater motions to accept
 - Joy Shirley seconds
 - All “aye”
 - Motion passes
- Angela Belford
 - Discussion of other members
 - Missing public housing and law enforcement
 - Debbie Martin: and mental health
 - We want those categories represented
 - Also want to include Madison and Carroll Counties

Upcoming Events

- Angela Belford
 - Homelessness and Hunger Awareness Week: November 11-16
 - John Gallagher's students have a Humans of New York style project
 - I've been working with Alan Davis on an Independent Workshop concept
 - Also my TED talk again
 - It's at Genesis Church
 - Next CoC board meeting: Wednesday December 6
- John Gallagher
 - Humans of NWA Project
 - I have students doing a few other projects that may benefit us
 - Needs assessment, gaps assessment
 - I'd like to recruit for the Rank and Review Committee
 - Me, and possibly Margaret Reid
 - I'd like it up to 3 or 5
 - Another board member or 2 and another general member or 2
 - We'd like to start next year's process earlier
 - January, reconvene
 - If you're interested, let John know
 - Joy Shirley
 - Homeless Vigil at Fayetteville High School
 - Thursday, December 7, 5:00 PM – 11:00 PM
 - [Link to learn more and/or donate can be found here](#)
 - PayPal link is there
 - Last year, raised \$10,000-\$12,000
 - Kept 66 families in apartments
 - Karen Slater
 - PEARL's 2nd Annual Fundraiser
 - Friday, November 17 at 21c Museum and Hotel in Bentonville
 - [Link to learn more can be found here](#)
- **(4) Motion to adjourn**
 - John Cloyed motions to accept
 - Karen Slater seconds
 - All "aye"