

Public Notice

Request for Proposals from Renewal and New Project Applicants

Introduction

Each year, the U.S. Department of Housing and Urban Development (HUD) makes funds available for projects that provide housing and services to individuals and families who experience homelessness through the Continuum of Care Program Competition. HUD released the Notice of Funding Availability (NOFA) for FY 2017 on July 14, 2017. The NOFA is available [here](#). HUD requires CoCs to review and rank local proposals and submit a consolidated application to HUD through our Collaborative Applicant (Havenwood).

This notice from the Northwest Arkansas Continuum of Care (NWA-CoC) is to inform housing and service providers in Northwest Arkansas (Benton, Carroll, Madison and Washington Counties) of the opportunity to apply through the NWA-CoC for these HUD funds and explain the process we will use to review, rank and submit renewal and new local proposals. Applicants are expected to review the full NOFA from HUD in addition to this document.

Renewal projects

Only projects listed in the FY 2017 Grants Inventory Worksheet (GIW) will be eligible for renewal funding. HUD uses data from the *e-snaps* and LOCS systems to generate the GIW for each CoC's jurisdiction. They are posted by HUD [here](#) and we have posted the GIW for the NWA-CoC on our website.

In order to respond to this year's NOFA efficiently and maximize available funding for our region, agencies with currently funded projects listed on the GIW must use the Intent Regarding Eligible Renewal Program Form to notify the NWA-CoC of their intent to 1) renew the project at the current funding level, 2) renew the project at a reduced level, 3) reallocate the project funds via the submission of an eligible, new proposal, or 4) release the funds for reallocation. Agencies that release funds from an existing project will be given bonus points should they apply for a new eligible project during FY 2017. Otherwise, reallocation will be based on standard competitive factors.

Reallocation

HUD has created a mechanism for CoCs to reallocate funds in whole or in part from existing, eligible renewal projects in order to create one or more new project(s) without decreasing the CoC's Annual Renewal Demand (ARD). Such reallocations can be initiated voluntarily by the agency or the CoC may decide to reallocate funds due to underperformance or changes in local needs and priorities/strategies. See section III. A. 3. 1 of the FY 2017 NOFA for greater details.

New projects

Although proposals for any new project eligible under the FY 2017 NOFA will be reviewed, **we are particularly interested in receiving proposals that are eligible for funding through the**

Permanent Housing Bonus. This year NWA-CoC is eligible for \$93,061 in Permanent Housing Bonus funds and the 2017 NOFA allows funding of new projects with these funds in four areas. See Section III. A. 3. j of the NOFA (pp. 20-21) for details on bonus-eligible new projects.

Eligibility

Nonprofit organizations, states, local governments and instrumentalities of state or local governments are eligible to apply for grants under the CoC program (24 CFR 578.15). Public housing agencies, as defined in 24 CFR 5.100, are eligible without limitation or exclusion. However, for-profit entities are not eligible to apply for grants or to be sub recipients of grant funds. Additional eligibility requirements and details are listed in Section V. of the FY 2017 NOFA.

Grants Review Committee

The Grants Review Committee is chaired by John Gallagher, Vice-Chair of the NWA-CoC, and is comprised of members of the CoC who are neither employees nor board members of agencies seeking funding under the 2017 NOFA. They will conduct an unbiased review, using the criteria on the NWA-CoC FY 2017 Scoring Rubrics.

Application Process and Timeline:

July 14, 2017	FY 2017 NOFA released by HUD
July 28, 2017	This Public Notice released by NWA-CoC
August 2, 2017	Deadline for projects listed on the GIW and eligible for renewal to submit an <i>Intent Regarding Eligible Renewal Program Form</i> for each eligible renewal project. Submit via email to both John Gallagher (jmgallag@uark.edu) as the Chair of the Grant Review Committee and Debbie Martin (debbie@nwahavenwood.org) as the representative of the Collaborative Applicant.
August 29, 2017	Deadline to formally apply for funding through this process, all new and renewal projects must submit 1) Threshold Requirement Project Summary, 2) Project Proposal Paper, 3) Budget Worksheet, and 4) other attachments as required or appropriate. All materials must be submitted as one PDF file and submitted via email to both John Gallagher (jmgallag@uark.edu) as the Chair of the Grant Review Committee and Debbie Martin (debbie@nwahavenwood.org) as the representative of the Collaborative Applicant.
August 31, 2017	Collaborative Applicant completes its threshold review of all applications and distributes eligible applications to the members of the Grants Review Committee.
September 8, 2017	Deadline for Grants Review Committee to have conducted final review, completed scoring of projects, and prioritized project rankings for submission to the NWA-CoC Board for review and approval.
September 13, 2017	Deadline for NWA-CoC Board to have reviewed the recommendations of

	the Grants Review Committee, approved the Project Priority Rankings for inclusion in the NWA-CoC Consolidated Application and to have notified all applicants of their ranking. This notification will happen via email and will explain any adverse decisions (if necessary).
September 21, 2017	Deadline for applicants to have submitted final version of their project(s) application via <i>e-snaps</i> and to have provided any outstanding MOUs regarding match and leverage or proof of compliance with DUNS and SAM requirements.
September 26, 2017	Deadline for the NWA-CoC to post Consolidated Application, including attachments and Priority Listing on NWA-CoC website for public review.
September 28, 2017	Deadline for submission of the consolidated application from the NWA-CoC to HUD via <i>e-snaps</i> by the Collaborative Applicant.

Appeals

An eligible organization may appeal a decision of either the NWA-CoC or HUD that the organization perceives as unfavorable and unfair.

- An eligible organization may submit an appeal to the NWA-CoC Board of Directors if it objects to their proposal's 1) rejection, 2) reduction in amount requested of HUD, or 3) ranking relative to other projects. To do so, the organization must file a written appeal with the NWA-CoC board within three (3) business days of their receipt of the NWA-CoC's decision. The appeal should be submitted to Angela Belford, Chair of NWA-CoC Board via chair@nwacoc.com. The appeal must provide reason for disagreement and may only be based on the information originally submitted to the NWA-CoC. No new or additional information will be considered. The NWA-CoC Board will render a decision within three (3) business days.
- An eligible organization that feels it was prevented from participating in the CoC planning process for FY 2017 funds, may appeal the NWA-CoC's decision not to include their project application in the Priority Listing to HUD. To do so, the organization must submit a Solo Application for funding to HUD in e-snaps by the application submission deadline of September 28, 2017 by 8:00 p.m. eastern time. See Section X of the 2017 NOFA and 24 CFR 578.35 for further details.
- An eligible organization whose application was submitted to HUD as part of the NWA-CoC application, but had that application denied or reduced by HUD may appeal that decision to HUD. See Section X of the 2017 NOFA and 24 CFR 578.35 for further details.

Technical assistance

The NWA-CoC will offer one or more technical assistance session to interested organizations. The date, time, format (in-person, on-line, etc.) and other details will be posted on our [website](#) and forwarded through our email list. If you are not currently on our email list, please email info@nwacoc.com and ask to be added.

We will attempt to provide limited individual technical assistance/answer questions from individual applicants. Please address those questions or requests to both John Gallagher (jmgallag@uark.edu) as the Chair of the Grant Review Committee and Debbie Martin (debbie@nwahavenwood.org) as the representative of the Collaborative Applicant

Additional information and resources for all applicants

The primary goal of this public notice from the NWA-CoC is to summarize how HUD's national priorities and processes will be implemented locally. Although it also contains some summary of the underlying federal requirements, all applicants are expected to thoroughly review resources directly available from HUD. Key resources include:

- The FY 2017 NOFA for the Continuum of Care Program Competition is available [here](#).
- The Interim Rule issued by HUD on July 31, 2012 to implement the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009. This rule (24 CFR part 578) governs the Continuum of Care Program and is available [here](#).
- The General Section to HUD's FY 2017 NOFAs contains requirements (non-discrimination, drug-free workplace, etc.) for all of HUD's competitive grant programs in FY 2017 and is available [here](#).
- HUD provides email updates on a variety of topics and programs, including the Continuum of Care program. You can sign up [here](#).
- HUD provides resources on the following requirements 1) the *e-snaps* system, 2) obtaining a DUNS Number and 3) registering with the System for Award Management (SAM) [here](#).
- Applicants who cannot access the above hyperlinks for any reason can locate all resources through <https://www.hudexchange.info/>