

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2017 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2017 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2017 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2017 CoC Program NOFA.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/25/2017

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Community Development Corporation of Bentonville/Bella Vista, Inc.

b. Employer/Taxpayer Identification Number (EIN/TIN): 71-0715152

c. Organizational DUNS:	833218225	PLUS 4	
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d. Address

Street 1: 808 NORTH MAIN #1

Street 2:

City: BENTONVILLE

County:

State: Arkansas

Country: United States

Zip / Postal Code: 72712

e. Organizational Unit (optional)

Department Name: HAVENWOOD

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mr.

First Name: Casey

Middle Name:

Last Name: Kleinhenz

Suffix:

Title: CDC Executive Director

Organizational Affiliation:

Telephone Number: (479) 273-7344

Extension:

Fax Number: (479) 464-7169

Email: caseyk@cox-internet.com

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6100-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Arkansas
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: NWA CoC Consolidated 2017

16. Congressional District(s):

a. Applicant: AR-003
b. Project: AR-003
(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 11/01/2017
b. End Date: 10/31/2018

18. Estimated Funding (\$)

a. Federal:
b. Applicant:
c. State:
d. Local:
e. Other:
f. Program Income:
g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? a. Yes

If "YES", enter the date this application was made available to the State for review: 09/25/2017

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Ms.

First Name: Debbie

Middle Name:

Last Name: Martin

Suffix:

Title: Executive Director - Havenwood

Telephone Number: (479) 273-1060
(Format: 123-456-7890)

Fax Number: (479) 531-3957
(Format: 123-456-7890)

Email: debbie@nwahavenwood.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/25/2017

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - Form 2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2510-0011 (exp.11/30/2018)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Community Development Corporation of Bentonville/Bella Vista, Inc.

Prefix: Ms.

First Name: Debbie

Middle Name:

Last Name: Martin

Suffix:

Title: Executive Director - Havenwood

Organizational Affiliation: Community Development Corporation of Bentonville/Bella Vista, Inc.

Telephone Number: (479) 273-1060

Extension: 203

Email: debbie@nwahavenwood.org

City: BENTONVILLE

County:

State: Arkansas

Country: United States

Zip/Postal Code: 72712

2. Employer ID Number (EIN): 71-0715152

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$30,817

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, city and state) of the project or activity: NWA CoC Consolidated 2017 808 NORTH MAIN #1 BENTONVILLE Arkansas

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

I AGREE:

Name / Title of Authorized Official: Debbie Martin, Executive Director - Havenwood

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 07/31/2017

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Community Development Corporation of Bentonville/Bella Vista, Inc.

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.

Refer to addresses entered into the attached project application.

I hereby certify that all the information stated herein, as well as any information provided in

X

the accompaniment herewith, is true and accurate.



Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Ms.

First Name: Debbie

Middle Name

Last Name: Martin

Suffix:

Title: Executive Director - Havenwood

Telephone Number: (479) 273-1060
(Format: 123-456-7890)

Fax Number: (479) 531-3957
(Format: 123-456-7890)

Email: debbie@nwahavenwood.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/25/2017

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Community Development Corporation of Bentonville/Bella Vista, Inc.

Name / Title of Authorized Official: Debbie Martin, Executive Director - Havenwood

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/25/2017

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Community Development Corporation of Bentonville/Bella Vista, Inc.

Street 1: 808 NORTH MAIN #1

Street 2:

City: BENTONVILLE

County: Benton

State: Arkansas

Country: United States

Zip / Postal Code: 72712

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and

complete.

Authorized Representative

Prefix: Ms.

First Name: Debbie

Middle Name:

Last Name: Martin

Suffix:

Title: Executive Director - Havenwood

Telephone Number: (479) 273-1060
(Format: 123-456-7890)

Fax Number: (479) 531-3957
(Format: 123-456-7890)

Email: debbie@nwahavenwood.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/25/2017

2A. Project Detail

- 1a. CoC Number and Name:** AR-501 - Fayetteville/Northwest Arkansas CoC
- 1b. Collaborative Applicant Name:** Community Development Center of Bentonville/Bella Vista, Inc.
- 2. Project Name:** NWA CoC Consolidated 2017
- 3. Component Type:** CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

The grant will continue funding comprehensive support for the Northwest Arkansas Continuum of Care (NWA CoC) to ensure continued compliance with 24 CFR 578.7 (CoC Responsibilities). Funds will be used to coordinate the implementation of an effective/efficient response system for all homeless persons in the Northwest Arkansas geographic area. Assistance will focus on continued alignment w/HEARTH & the Federal Strategic Plan & support achievement of national & local goals & preparation of a strong application. Havenwood and the NWA CoC Board will manage the project using consultants & local staff. The grant will: provide assistance w/coordination, CoC program evaluation & monitoring, HUD compliance, CoC Application, Con Plan participation & developing the CoC system & geography; ensure the CoC is in compliance with all regulations & CoC/Coordinated Entry policies & procedures; update written standards for assistance as needed. Planning funds will enable continuation of performance evaluation, systems performance evaluation, & TA. NWA perf standards address HEARTH outcomes, spending & grants management & are updated annually. All programs providing services thru CoC will be evaluated; those not meeting standards will be required to develop a plan of correction. Technical assistance & training will be provided & reallocation explored. Trainings on Housing First, Progressive Engagement, Employment, & Obtaining Public Benefits will be offered. The grant will support HUD & CoC compliance monitoring for funded agencies, to review service & financial files, interview staff/participants & tour programs. Low performing projects & those w/other risk factors will be prioritized for monitoring. The monitoring tool includes HUD & NWA CoC policies. Written reports detailing findings, best practices & recommendations will be provided. Agencies with findings will develop follow-up plans & be offered TA. The CoC will sponsor training on the monitoring standards. This project will: ensure compliance/accuracy of CoC application & PIT, HIC, Gaps Analysis & GIW information; include analysis of the CoC system; address gaps through ongoing re-alignment of CoC, State Funds, especially to increase the supply of RRH/PSH & plan reallocation. The grant will also support continued discussion & planning related to policies & procedures for the CoC's Centralized Access System (Coordinated Entry) to continue its development and evolution. Finally consultant services will be utilized to assist with expertise not currently obtained through local staff.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

It is assumed that this project will start on July 1, 2018 and end on June 30, 2019. CoC Coordination activities (committee meetings, coordinated access planning) will be in progress already & will be ongoing throughout the course of the project. The performance evaluation of all CoC projects will begin

immediately at contract execution & will be completed within six months of beginning. Working with the CoC Executive Committee, the CoC lead (Havenwood) & the CoC's planning consultants, the NWA CoC will review progress on performance measures. All programs will submit information for the evaluations & will be scored based on their success in achieving the HUD/CoC established benchmarks. Agency compliance monitoring activities will begin one month into the program year & site visits & reports will be completed by the end of the program year. These activities will include visits to funded agencies & review of relevant documents to assess compliance with HUD regulations & CoC Policies. The CoC is currently planning and conducting a series of strategic planning meetings. CoC activities related to the CoC system analysis includes: reallocation planning & re-aligning local, state & federal homeless resources. These activities will begin immediately upon contract execution & will be ongoing throughout the year. Activities related to HUD compliance & the CoC Application will begin immediately upon contract execution. This includes providing technical assistance related to the HIC & PIT data submission & updating the Grant Inventory Worksheet (GIW). The effective & timely completion of the work will be monitored by the CoCs Ranking & Review Committee (R&R) to assure that all program requirements & deadlines are reached. The NWA CoC will develop a detailed plan & schedule for completing the annual HUD application as soon as HUD has announced the NOFA or issued sufficient instructions. A work plan for all activities will be developed with deliverables & time lines. The CoC Executive Committee will monitor progress & Havenwood will oversee contract performance on these planning activities.

3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects?

Through this planning process the CoC will continue to deepen its existing evaluation process & continue to provide a comprehensive program of performance monitoring & quality improvement for all CoC & ESG state funded programs in the jurisdiction. The NWA Performance Standards will be developed to address all of the key HEARTH outcomes including decreasing homelessness, rapidly exiting people to permanent housing, reducing returns to homelessness & increasing participants' income. These outcomes will be reported on regularly for individual programs, components & system-wide. This ongoing review of performance creates a strong incentive for providers to improve outcomes & allows for prompt response to performance problems as well as the timely dissemination of effective practices. The continued implementation of a systematic program to monitor achievement of performance targets, provide support in improving outcomes & making recommendations for funding & program changes will expand the CoC's ability to evaluate these projects & ensure they are meeting or exceeding HUD, HEARTH, & ESG standards & requirements. In particular, monitoring will assess compliance with the CoC's Housing First Policies & compliance with CP-16-11 - prioritizing chronically homeless people for all vacancies & new units coming on line. Funding will allow for expansion of activities to cover more programs & for those providers who are not achieving performance targets to be established by the CoC, it will allow for more follow-up technical assistance support. These include: evaluating the effectiveness of proposed plans of correction, monitoring the implementation of these plans, & providing technical assistance & training to improve performance.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

The NWA CoC will continue to do comprehensive planning to prevent and end homelessness and work continuously to incorporate evidence based and best practices into homeless services. With the planning funds, the CoC will continue to enhance and improve evaluation and monitoring systems and continue the development of the Coordinated Entry System. Those systems will provide the CoC committees and CoC Lead Agency with a foundation to assist the CoC in continuous quality improvement of its programs. The CoC has established CoC committees that will continue the planning efforts & support work should HUD financial assistance expire. Center for Collaborative Care provides significant support for the CoC & has 1 FTE position and 1 PTE that can support the efforts and responsibilities of the housing sector of NWA. The CoC also has five established committees (Executive Committee, Coordinated Entry, Rank & Review, HMIS Oversight and Governance) to continue the work of the CoC. The committees will use the products that result from the planning activities. CoC Committees will continue to monitor & evaluate programs & the system as well as support the CoC process in the absence of HUD funds. Additionally, the HUD planning funds will enable the CoC to continue to develop and continue a comprehensive systems for ensuring compliance with HEARTH & HUD regulations, evaluating & monitoring performance & ensuring a more rational system of access to homeless resources. The infrastructure established will enable the CoC to make a big leap forward in systematizing its CoC planning & evaluation activities, ensuring all providers are well-grounded in the HEARTH & HUD regulations & requirements. These planning activities will also create tools for ongoing self-monitoring on key HUD administrative & financial regulations & requirements.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Bi-Monthly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? Yes

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Committee Name	Role of the Committee (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Executive Committee	This Committee is responsible for providing oversight for the CoC, making key decisions related to grant funding opportunities, and ensuring the CoC is in compliance as it relates to HEARTH/HUD standards. This committee works with public elected officials to maintain political will as it relates to achieving the objectives of the Strategic Planning.	No regular meetings	A. Belford, Chair, J. Gallagher, Vice Chair, G. Chambers, Secretary, C. Bolgulski, Treasurer, H. McKone, Member at Large
Coordinated Entry Committee	This committee will work to develop preliminary/basic criterion under which all regions will work to develop protocols that meet the spirit of HUD's expectations for local collaborative and focused partnerships.	Monthly	C. Bolgulski, Chair, D. Martin, T. Mills, C. Cochran, K. Slater, G. Chambers
Strategic Planning Committee	This committee works to create a regional, community-wide strategic plan to end homelessness.	Monthly	A. Belford, Chair; J. Gallagher, Vice Chair, K. Slater, M. Reid, M. Bradbury, J. Cloyed
Governance Committee	This committee regularly reviews by-laws, policies and procedures to ensure compliance with all state and federal regulations.	No regular meetings	T. Mills, Y. Fields, J. Shirley
CoC Board	Oversees the CoC, conducts board meetings, assists the lead agency in monitoring the organizations within the CoC	Bi-Monthly	A. Belford, J. Gallager, G. Chambers, C. Bogulski, H. McCone, D. Martin, J. Cloyed, R. Carson, Y. Fields, L. Lopez-Love, T. Mills, J. Shirley, K. Slater

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	\$0
Total Value of In-Kind Commitments:	\$8,190
Total Value of All Commitments:	\$8,190

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	In-Kind	Private	Board and Committ...	09/25/2017	\$8,190

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** In-Kind
- 3. Type of source:** Private
- 4. Name the source of the commitment:** Board and Committee Time
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 09/25/2017
- 6. Value of Written Commitment:** \$8,190

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2019? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	Consultant/Coordinator, administrative, and Committee members' time plus travel for strategic planning, community engagement, monthly meetings and training. 250 hours at \$35/hour	\$8,750
2. Project Evaluation	Consultant/Coordinator, administrative, and Committee members' time plus travel to support APR and data reporting analyses and training, evaluation of project outcomes during program year (including ESG). 100 hours at \$35/hour	\$3,500
3. Project Monitoring Activities	Consultant/Coordinator, administrative, and Committee members' time plus travel to support assessment of progress against goals and development of improvements work plan on program year (including ESG). 50 hours at \$35/hour	\$1,750
4. Participation in the Consolidated Plan	Consultant/Coordinator time to work with Con Plan entities in reviewing consistency of conformance, developing/modifying CoC objective, and completing annual CAPER requirements. 20 hours at \$35/hour	\$700
5. CoC Application Activities	Consultant/Coordinator, administrative, and Committee members' time plus travel reviewing NOFA, adjusting priority ranking processes, working with grantees to refine CoC priorities, training, communications and meetings; completing, submitting funding applications - both parts, developing RFPs. 100 hours at \$35/hour	\$3,500
6. Determining Geographical Area to Be Served by the CoC	National, regional, state, local travel and registrations for CoC grantees and community members to participate in peer-to-peer and expert-trainer opportunities to further CoC and coordinated concepts.	\$4,777
7. Developing a CoC System	Consultant/Coordinator, administrative, and Committee members' time plus travel for performing regular collaborative work with ESG sub-recipients, developing/providing training; evaluate aspects of the Continuum Care to include Rapid Re- Housing, PSH, Centralized Intake, and Prevention Services. This would include an evaluation and implementation of new or existing tools, consistency with best practices, and alignment with HUD Notice CPD-16-11. 200 hours at \$35/hour	\$7,000
8. HUD Compliance Activities	Consultant/Coordinator, administrative, and Committee members' time plus travel to assist with the update of Governance & HMIS Policy. 24 hours at \$35/hour	\$840
Total Costs Requested		\$30,817
Cash Match		\$0
In-Kind Match		\$8,190
Total Match		\$8,190
Total Budget		\$39,007

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

Attachment Details

Document Description:

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

For applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. For Rental Assistance Only.

Supportive Services.

It will make available supportive services appropriate to the needs of the population served and equal in value to the aggregate amount of rental assistance funded by HUD for the full term of the rental assistance.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Debbie Martin

Date: 09/25/2017

Title: Executive Director - Havenwood

Applicant Organization: Community Development Corporation of Bentonville/Bella Vista, Inc.

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent

X

**statements or claims may subject me to
criminal, civil, or administrative penalties .
(U.S. Code, Title 218, Section 1001).**



6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/24/2017
1E. SF-424 Compliance	09/24/2017
1F. SF-424 Declaration	09/24/2017
1G. HUD 2880	09/24/2017
1H. HUD 50070	09/24/2017
1I. Cert. Lobbying	09/24/2017
1J. SF-LLL	09/24/2017

2A. Project Detail	09/24/2017
2B. Description	09/24/2017
3A. Governance and Operations	09/24/2017
3B. Committees	09/24/2017
4A. Match	09/25/2017
4B. Funding Request	09/25/2017
5A. Attachment(s)	No Input Required
5A. In-Kind MOU Attachment	No Input Required
5B. Certification	09/24/2017