



ANNUAL CALENDAR
January 1 – December 31, 2023
 (Fiscal Year)

Month	Activity
January	Annual Point-in-Time Count Training, January 19th, 2-3 pm (UARK, Coordinated Entry Committee) Annual Point-in-Time Count, January 27 Approve 2022 Annual Budget (All) Approve Board Calendar for upcoming year (All) Confirm Board annual forms requiring signage <ul style="list-style-type: none"> ● Conflict of Interest ● Suspension & Debarment ● Board Member Agreement Committee Review of Strategic Plan Goals/Objectives Send invoices and updated membership application to all existing members.
February	Present Strategic Plan to General Membership Review budget assumptions for fiscal year (Finance Committee) <i>HUD NOFA Organization Training – Introductory Session</i>
March	Strategic Plan Goals/Objectives Committee Report to Board Regional Access Point Training Q1
April	Point-in-Time Count Community Presentation (UARK, Coordinated Entry Committee) Q1 Strategic Plan Review Preliminary planning for annual board retreat (Executive Committee) HUD NOFO Organization Training - Session 1
May	<i>HUD NOFA Organization Training -Session 2</i> Confirm annual board member commitments and identify recruiting needs (Executive Committee) Community Strategic Planning Meeting
June	Annual Board Retreat (Executive Committee) Review budget assumptions (Finance Committee) Equal Access Training- General Membership Meeting New Board Member Applications Release Regional Access Point Training Q2
July	<i>HUD NOFA Organization Training -Session 3</i> Recruit board candidates (All) Q2 Strategic Plan Review
August	<i>HUD 2023 NOFA Open & Information Session</i> Annual Coordinated Entry Community Training (Coordinated Entry Committee)
September	Present board slate of officers to Board- Vote (Executive Committee) Select/Affirm Auditor (Finance Committee)

	<p>Elect officers and new board members (Executive Committee)</p> <p>Preliminary Community Strategic Planning Meeting Outcomes</p> <p>Annual Point-in-Time Count Planning</p> <p>Regional Access Point Training Q3</p>
October	<p>Annual/General Membership Meeting</p> <p>Present board slate of officers to Membership- Vote</p> <p>Review Executive Director Evaluation Process (Executive Committee)</p> <p>Q2 Strategic Plan Review</p>
November	<p>Review preliminary budget for next year (Finance Committee)</p> <p>Review and accept the financial audit (Finance Committee)</p> <p>Conduct Executive Committee Director Evaluation (Executive Committee)</p> <p>Strategic Plan Update Draft, as appropriate for Board Approval</p> <p>Board Orientation for New Members (Executive Committee)</p> <p>Regional Access Point Training Q4</p>
December	<p>Annual Point-in-Time Count Recruitment & Marketing</p> <p>Adopt budget for next year (Finance Committee)</p> <p>Holiday Board Social Event</p> <p>Executive Director's evaluation for past year (Executive Committee)</p>

	<p align="center">General Membership & Board of Directors</p> <p align="center">MEETING CALENDAR</p> <p align="center">January – December 2023</p> <p align="center">(Wednesdays)</p>
Month	Activity
January 4th	General Membership: 9 am – 10:30 am
February 1st	Board of Directors: 9:00 am – 11 am
March 1st	General Membership: 9 am – 10:30 am
April 5th	Board of Directors: 9:00 am – 11:00 am
May 3rd	General Membership: 9 am – 10:30 am
June 7th	Board of Directors: 9:00 am – 11:00 pm
July 5th	General Membership: 9 am – 10:30 am

August 2nd	Board of Directors: 9:00 am – 11:00 am
September 6th	General Membership: 9 am – 10:30 am
October 4th	Annual Meeting/General Membership: 9 am – 10:30 am Board of Directors: 10:45 am – 12:15 pm
November 1st	Board of Directors: 9:00 am – 11 am
December 6th	Board of Directors: 9:00 am - 11:00 am