

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2023 CoC Program grant competition.
 - Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2023 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2023 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2023 CoC Program Competition NOFO.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2023 CoC Program NOFO.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/18/2023

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

- a. Legal Name:** Northwest Arkansas Continuum of Care
- b. Employer/Taxpayer Identification Number (EIN/TIN):** 41-2073344
- c. Unique Entity Identifier:** KRYWKNJM9P63

d. Address

Street 1: 12 W. Dickson Street
Street 2:
City: Fayetteville
County: Washington
State: Arkansas
Country: United States
Zip / Postal Code: 70702

e. Organizational Unit (optional)

Department Name:
Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.
First Name: Cynthia
Middle Name:
Last Name: Cochran
Suffix:
Title: Board Chair
Organizational Affiliation: Northwest Arkansas Continuum of Care
Telephone Number: (479) 717-7737
Extension:
Fax Number: (111) 111-1111

Email: boardchair@nwacoc.com

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6700-N-25

Title: Continuum of Care Homeless Assistance
Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Arkansas
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: CoC Planning Project Application FY2023

16. Congressional District(s):

a. Applicant: AR-003

b. Project: AR-003

(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 10/01/2023

b. End Date: 09/30/2024

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? a. Yes

If "YES", enter the date this application was made available to the State for review: 09/23/2022

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Mrs.

First Name: Debbie

Middle Name:

Last Name: Martin

Suffix:

Title: Executive Director

Telephone Number: (479) 717-7737
(Format: 123-456-7890)

Fax Number: (111) 111-1111
(Format: 123-456-7890)

Email: debbie.martin@nwacoc.com

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/18/2023

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.1/31/2026)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Northwest Arkansas Continuum of Care

Prefix: Mrs.

First Name: Debbie

Middle Name:

Last Name: Martin

Suffix:

Title: Executive Director

Organizational Affiliation: Northwest Arkansas Continuum of Care

Telephone Number: (479) 717-7737

Extension:

Email: debbie.martin@nwacoc.com

City: Fayetteville

County: Washington

State: Arkansas

Country: United States

Zip/Postal Code: 70702

2. Employer ID Number (EIN): 41-2073344

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$78,123.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? **Yes**
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. **No**

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

X

Name / Title of Authorized Official: Debbie Martin, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/18/2023

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Northwest Arkansas Continuum of Care

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
<p>a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.</p>	<p>e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;</p>
<p>b. Establishing an on-going drug-free awareness program to inform employees — (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.</p>	<p>f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted — (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;</p>
<p>c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;</p>	<p>g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.</p>
<p>d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will — (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p>	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
 Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Mrs.

First Name: Debbie

Middle Name

Last Name: Martin

Suffix:

Title: Executive Director

Telephone Number: (479) 717-7737
(Format: 123-456-7890)

Fax Number: (111) 111-1111
(Format: 123-456-7890)

Email: debbie.martin@nwacoc.com

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/18/2023

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Northwest Arkansas Continuum of Care

Name / Title of Authorized Official: Debbie Martin, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/18/2023

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Northwest Arkansas Continuum of Care

Street 1: 12 W. Dickson Street

Street 2:

City: Fayetteville

County: Washington

State: Arkansas

Country: United States

Zip / Postal Code: 70702

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Authorized Representative

Prefix: Mrs.

First Name: Debbie

Middle Name:

Last Name: Martin

Suffix:

Title: Executive Director

Telephone Number: (479) 717-7737
(Format: 123-456-7890)

Fax Number: (111) 111-1111
(Format: 123-456-7890)

Email: debbie.martin@nwacoc.com

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/18/2023

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |

- | | |
|-----|--|
| 9. | Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327~333), regarding labor standards for federally-assisted construction subagreements. |
| 10. | Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more. |
| 11. | Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93~205). |
| 12. | Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system. |
| 13. | Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.). |
| 14. | Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance. |
| 15. | Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance. |
| 16. | Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures. |
| 17. | Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations." |
| 18. | Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program. |
| 19. | Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award. |

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: Northwest Arkansas Continuum of Care
Prefix: Mrs.
First Name: Debbie

Middle Name:

Last Name: Martin

Suffix:

Title: Executive Director

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 09/18/2023

2A. Project Detail

1. **CoC Number and Name:** AR-501 - Fayetteville/Northwest Arkansas CoC
2. **Collaborative Applicant Name:** Northwest Arkansas Continuum of Care
3. **Project Name:** CoC Planning Project Application FY2023
4. **Component Type:** CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with 24 CFR 578.7:

Funds will be used to coordinate the implementation of an effective system response for all people experiencing homelessness in the Northwest Arkansas geographic area. Funding assistance will focus on a continued alignment with the HEARTH act, the Federal Strategic Plan, and to support the achievement of local and national goals while ensuring the preparation of a strong application. The CoC Board of Directors and Executive Director will manage the project with the Executive Director managing all day-to-day operations. The HMIS systems analyst will monitor HMIS activity and work with the Executive Director to determine best practices for all housing agencies within the NWA CoC catchment area.

The grant will provide the following: coordination assistance to all partner organizations including the monitoring and evaluation of the CoC funded programs; fulfillment of all HUD compliance requirements including the writing, and the implementation of the priorities identified in the CoC Application; and full participation and endorsement of the Consolidated Plan. All the components stated above will assist with the development of a strong CoC system; ensuring that the CoC is in compliance with all regulations including all CoC and Coordinated Entry policies and procedures. Policies and procedures will be reviewed, and all written standards will be updated as needed. Planning funds will also enable the continuation of performance evaluations, systems performance evaluations, and technical assistance when needed.

NWA CoC performance standards will review all program outcomes including spending and grants management for funded organizations. Performance standards will be reviewed and policies in which to enhance the outcomes will be updated annually. The grant will support HUD & CoC compliance monitoring for funded agencies, including a review of service and financial files, staff/participants interviews, as appropriate & program tours. Low performing projects and those with other risk factors will be prioritized for monitoring. The monitoring tool includes HUD & NWA CoC policies. Written reports detailing findings, best practices & recommendations will be provided. The CoC will sponsor training on the monitoring standards. Agencies with findings will develop a plan of correction.

Technical assistance & training will be provided & reallocation explored. Trainings in conjunction with member organizations and community partners on Housing First, HUD's Equal Access in Accordance with an Individual's Gender in Community Planning & Development Programs, Implementing Trauma-Informed & Victim-Centered Best Practices in Serving Survivors of Domestic Violence, Employment, & Obtaining Public Benefits will be offered. This project will: ensure compliance/accuracy of CoC application & PIT, HIC, Gaps Analysis & GIW information; include analysis of the CoC system; address gaps through ongoing re-alignment of CoC, State Funds, especially to increase the supply of RRH/PSH & plan reallocation. The grant will also support continued discussion & planning for the development and evolution of the CoC's CES and improving readiness for future public health emergencies. This planning project further prepares the CoC to make data-driven decisions through better data acquisition techniques.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The planning project will support the system in place and enable compliance with enhanced requirements for collaboration between the jurisdictions served by the CoC. All current activities will continue and planning and coordination will be further improved. With grant execution in 2024, the CoC Board of Directors and Executive Director will manage the project with the ED managing day to day operations. The HMIS systems analyst will monitor HMIS activity and work with the Executive Director to determine best practices for all housing agencies within the NWA CoC catchment area.

The CoC board is expanding its capacities by recruiting additional community leaders and volunteers to serve on its committees including those for the annual point-in-time count, project monitoring, HMIS, the annual HUD consolidated application, public awareness, oversight of the CoC and ESG funded partners, as well as develop new and enhance existing community and jurisdictional relationships. The enhanced CoC planning process will continue to benefit the community. The project is anticipated to start October 1, 2024 and end on September 30, 2025. CoC Coordination activities (committee meetings, coordinated access planning) are in progress and will be ongoing throughout the course of the project. The performance evaluation of all CoC projects will begin immediately at contract execution & will be completed within six months of beginning. Working with the CoC Executive Committee, & the CoC's planning consultants, the CoC will review progress on performance measures. All programs will submit information for the evaluations & will be scored based on their success in achieving the HUD/CoC established benchmarks as measured in the LSA/HMIS reports. Agency compliance monitoring activities will begin one month into the program year & site visits & reports will be completed by the end of the program year. These activities will include visits to funded agencies & review of relevant documents to assess compliance with HUD regulations & CoC Policies. The CoC is planning and conducting a series of strategic planning meetings. CoC activities related to the CoC system analysis includes: promoting racial equity, readiness for public health emergencies, system performance, reallocation planning & re-aligning local, state & federal homeless resources. These activities will begin immediately upon contract execution & will be ongoing throughout the year. Activities related to HUD compliance & the CoC Application will begin immediately upon contract execution. This includes providing technical assistance related to the HIC & PIT data submission & updating the Grant Inventory Worksheet (GIW). The effective & timely completion of the work will be monitored by the CoCs Ranking & Review Committee (R&R) to assure that all program requirements & deadlines are reached.

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

Through this planning process the CoC will deepen its existing evaluation process & continue to provide a comprehensive program of performance monitoring & quality improvement for all CoC & ESG state funded programs in the jurisdiction. The CoC Performance Standards will be developed to address all of the key HEARTH outcomes including decreasing homelessness, rapidly exiting people to permanent housing, reducing returns to homelessness & increasing participants' income. These outcomes will be reported on a regular basis for individual programs, components & system wide. This ongoing review of performance creates a strong incentive for providers to improve outcomes & allows for prompt response to performance problems as well as the timely dissemination of effective practices. The continued implementation of a systematic program to monitor achievement of performance targets, provide support in improving outcomes & making recommendations for funding & program changes will expand the CoC's ability to evaluate these projects & ensure they are meeting or exceeding HUD, HEARTH, & ESG standards & requirements. In particular, monitoring will assess adherence to the Coc's Housing First Policies, compliance with HUD's Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing & HUD's Equal Access in Accordance with an Individual's Gender in Community Planning & Development Programs, promoting racial equity, and the prevention of the criminalization of homelessness. Funding will be used to enhance data collection capacities including expanding the use of our current by-name list, community assessment and dynamic prioritization strategies, and assessing racial equity outcomes. Funding will also allow for expansion of activities to cover more programs & for those providers who are not achieving performance targets to be established by the CoC, it will allow for more follow-up technical assistance support. These include evaluating the effectiveness of proposed plans of correction, monitoring the implementation of these plans, & providing technical assistance & training to improve performance. The CoC Executive Director, in coordination with the CoC Board and Committees, facilitate the improvement of consistency and efficacy of the system. Assignments are more efficiently conducted by committees with staff support provided by the CoC. The CoC board, as the oversight group, is better able to execute its roles for direction and evaluation, utilizing this support. The Executive Director will assist the HMIS systems analyst/lead and participating agencies to improve the quality and completeness of data for project analysis and system performance measures. Ongoing documentation of all CoC and ESG activities provides the information needed for periodic summary and evaluation reports by the CoC Board.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Bi-Monthly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

3a. Written agendas of CoC meetings? Yes

3b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

3c. Process for monitoring outcomes of ESG recipients? Yes

3d. CoC policies and procedures? Yes

3e. Written process for board selection? Yes

3f. Code of Conduct for board members that includes a recusal process? Yes

3g. Written standards for administering assistance? Yes



4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC’s geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Coordinated Entry Committee	Establishes, evaluates, and modifies a community-wide process developed to ensure that all people experiencing a housing crisis have fair and equal access, and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs.	Monthly	7Hills Homeless Center, Salvation Army, Diva & Dude Community Outreach, SMT Grant Services, NWA Women’s Shelter, Veteran’s Administration, St. Francis House (SSVF), City of Fayetteville, Fayetteville Public Housing Authority
Case Conferencing	Meets on a weekly basis to go over the current names on the By-Name-List by analyzing prioritization as set forth by the CE Committee. When there are openings for the shelter operations, referrals are made based on the ViSPDAT score determining that the most vulnerable are considered first for housing opportunities. The same process is used for PSH, RRH, CHV and homeless preference slots.	Weekly	7Hills Homeless Center, Salvation Army, Diva & Dude Community Outreach, SMT Grant Services, NWA Women’s Shelter, Veteran’s Administration, St. Francis House (SSVF), City of Fayetteville, Fayetteville Public Housing Authority
Diversity, Equity & Inclusion Committee	Advances equitable and inclusive solutions to close disparities in our homeless response system.	Monthly	City of Fayetteville, Marshallese Educational Initiative, Arkansas Coalition for Marshallese, Pillar Clinical Research, Sources for Independent Living, University of Arkansas, St James Baptist Church
Landlord Engagement Committee	Cultivates landlord engagement through a comprehensive marketing program and relationship building. Manages NWA CoC’s Landlord Incentive Program.	Monthly	Property managers, 7Hills Homeless Center, Fayetteville Public Housing, United Way, Veterans Administration

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.

Summary for Match

Total Value of Cash Commitments:	\$19,531
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$19,531

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Contributor	Value of Commitments
Cash	Private	Northwest Arkansa...	\$19,531

Sources of Match Details

1. **Type of commitment:** Cash
2. **Source:** Private
3. **Name of source:** Northwest Arkansas Continuum of Care
(Be as specific as possible and include the office or grant program as applicable)
4. **Value of Written Commitment:** \$19,531

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2025? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	NWA CoC staff will work with all service agencies to implement collective impact to prepare for future public health emergencies, and to enhance coordinated entry policies and procedures to ensure those most vulnerable have access to housing resources. Coordination Activities will include HMIS reporting and auditing along with instruction for more agencies to use HMIS correctly with the least amount of errors. These efforts will be instrumental in ending homelessness in Northwest Arkansas. ED's hourly salary \$30.29 X 458 hours = \$13,872.82 plus systems analyst salary \$15.00 x 300 = \$4,500.	\$18,373
2. Project Evaluation	NWA CoC staff will conduct an annual performance process that includes agency site visits and analysis of HMIS and financial management. The Executive Director will provide an annual gaps analysis, performance information, and will provide recommendations to Emergency Solutions Grant (ESG). ED's hourly salary \$30.29 X 100 hours = \$3,029	\$3,029
3. Project Monitoring Activities	NWA CoC staff will develop a project monitoring tool for review of funded projects, including financial management, HMIS data quality and HUD performance evaluation measures. ED's hourly salary \$30.29 X 250 hours = \$7,572.50 plus systems analyst salary \$15 x 100 hours = \$1,500	\$9,072
4. Participation in the Consolidated Plan	NWA CoC staff will work with and attend meetings of local jurisdictions in the development and implementation of their consolidated plans. ED's hourly salary \$30.29 X 75 hours = \$2271.75	\$2,272
5. CoC Application Activities	NWA CoC staff will work with funded and unfunded organization assisting in NOFA application preparation. The ED will prepare and enter the consolidated application into e-snaps. ED's hourly salary \$30.29 X 200 hours = \$6058.	\$6,058
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System	In order to meet the requirements under the HEARTH Act and for the community funding application to receive maximum points available, the NWA CoC staff will provide staff support, technical assistance and policy guidance to the membership, its active committees, and the NWA CoC Board of Directors. The staff will work in partnership with its membership, community organizations and other stakeholders to effectively respond to the coronavirus pandemic and prepare for future public health crises. The ED will help identify and/or respond to program requests for technical assistance or program refinement that will result in enhanced performance. The Executive Director will provide annual assessments of the community's progress in reducing homelessness and system level analysis. ED's hourly salary \$30.29 X 500 hours = \$15,145 plus systems analyst salary \$15 x 200 = \$3,000 = \$13,000	\$18,145

8. HUD Compliance Activities	With input and consent from the membership of the NWA CoC, the NWA CoC staff will develop and annually refine a performance assessment process that is aligned with the HEARTH Act. The Executive Director will lead the annual Point in Time and Housing Inventory counts in partnership with community partners, informed by best practice standards and HUD requirements. Additionally, the Executive Director will support implementation of the Hearth Act by sharing all relevant information and offering technical assistance and support to CoC and ESG funded programs. technical assistant and support to all CoC and ESG funded programs. With input and assistance from the membership and the NWACoC Board, the Executive Director will coordinate and manage a coordinated assessment process that helps identify appropriate interventions for all individuals and families experiencing homelessness in Northwest Arkansas. Executive Director will develop and submit the community's collaborative application for funding under the continuum of care program. Executive Director will apply for HUD CoC Planning grant funding and if awarded, will perform the required grant and compliance activities. ED's hourly salary \$30.29 X 600 hours = \$18,174 plus system analyst salary \$15.00 x 200= \$3,000 == \$21,174	\$21,174
Total Costs Requested		\$78,123
Cash Match		\$19,531
In-Kind Match		\$0
Total Match		\$19,531
Total Budget		\$97,654

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5B. Certification

**Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)
U.S. Department of Housing and Urban Development OMB Approval No.
2501-0017
(expires 01/31/2026)**

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

- 5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.
- 6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.
- 7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.
- 8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Debbie Martin

Date: 09/18/2023

Title: Executive Director

Applicant Organization: Northwest Arkansas Continuum of Care

PHA Number (For PHA Applicants Only):

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. **WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).**

X

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	09/18/2023
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/18/2023
1E. SF-424 Compliance	09/18/2023
1F. SF-424 Declaration	09/18/2023
1G. HUD 2880	09/18/2023
1H. HUD 50070	09/18/2023
1I. Cert. Lobbying	09/18/2023
1J. SF-LLL	09/18/2023

IK. SF-424B	09/18/2023
2A. Project Detail	09/18/2023
2B. Description	09/18/2023
3A. Governance and Operations	09/18/2023
3B. Committees	09/18/2023
4A. Match	09/18/2023
4B. Funding Request	09/18/2023
5A. Attachment(s)	No Input Required
5B. Certification	09/18/2023